



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

STAINLESS MARKERS (PDO)

Purchase Request No. 2024-04-1002
Approved Budget for the Contract: ₱210,000.00


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Stainless Markers (PDO)** to apply the sum of **Two Hundred Ten Thousand Pesos Only (₱ 210,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
6	pcs	Stainless Marker for Library Building, Computer Laboratory Building, Administration Building (2 ft x 3 ft)
		*see attached document for specification

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedure@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
REQUEST FOR QUOTATION

Office/End-User: **PDO** Date: _____
COMPANY NAME: _____ PR No.: **2024-04-1002**
ADDRESS : _____
TEL. NO./FAX NO. : _____ TIN No.: _____

Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than _____ of _____ in the return envelope attached herewith to the Procurement office.

- TERMS and CONDITIONS**
1. All entries must be typewritten or legibility written.
 2. Delivery period within _____ upon conforme of the approved Purchase Order (P.O).
Administrative penalties to Sec. 69 of the Revised IRR-RA 1994 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for Supplies & Materials;
(1) one year for Equipment from date of acceptance by the end-user.
 4. Price validity shall be for a period of sixty (60) calendar days.
 5. Suppliers required to submit updated documents yearly such as G-EPS Resgistration, Certificate of Tax, Mayor's Permit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quotation.
 6. Bidders shall submit complete specifications showing products certification, if applicable.
 7. Please indicate the brand for each items being offered.
 8. The Approved budget ceiling for this procurement is **PHP 210,000.00** .

MARIDEL C. ZABELLA
Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
	6	pcs	Stainless Marker for Library Building, Computer Laboratory Building, Administration Building (2 ft x 3 ft)		
			*see attached document for specification		

Source of Fund: **PRE-STF** Warranty: _____
Delivery Period: _____ Price Validity: _____

After having carefully read & accepted your General Conditions, We quote you on the item(s) at prices note above. If the space of provided on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.

Printed Name/Signature/Date

AFA-PRC-1.02 F2, REV. 4

for Pr -



LIBRARY BUILDING

SEPTEMBER 2020 - MARCH 2021

This building stands tall as a beacon of Southern Luzon State University's dedication to providing exceptional and inclusive education closer to communities that need it the most.

Etched in these walls is our steadfast commitment to uplift the lives of the Filipino youth. Undaunted by innumerable challenges, its construction embodies our collective effort and determination to establish spaces for convergence through which to mold Filipinos who embrace lifelong learning and uphold moral values.

We, therefore, give due acknowledgement and gratitude to all officials and personnel whose tireless contributions brought this vision to life.

Hon. David 'Jay-Jay' Suarez

CONGRESS REPRESENTATIVE, 2ND DISTRICT OF QUEZON PROVINCE

whose visionary support through congressional insertion made this edifice possible.

Hon. Danilo Suarez

FORMER GOVERNOR OF QUEZON PROVINCE

Hon. Aleta Suarez

FORMER CONGRESS REPRESENTATIVE 3RD DISTRICT OF QUEZON PROVINCE

As One SLSU, we remain resolute to
ASPIRE, ACHIEVE, SERVE!

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Prof. Gerald R. Villaseñor.....	Member, Bids and Awards Committee
Dr. Evangeline B. Mecija.....	Member, Bids and Awards Committee
Ms. Maritess P. De Veluz.....	Member, Bids and Awards Committee
Engr. Maria Rosanna DL De Veluz.....	Member, Bids and Awards Committee
Prof. Maribeth Villon.....	Member, Bids and Awards Committee
Dr. Aileen V. Elarco.....	Provisional Member, End-User
Engr. John E. Tan.....	Member, BAC-TWG/ Engineering Team
Prof. Jacinta L. Maledo.....	Member, BAC-TWG/ Engineering Team
Engr. Rizandy J. Arroyo.....	Member, Engineering Team
Engr. Lourdes A. Queda.....	Member, Engineering Team
Engr. Maribelle A. Gaytano.....	Director, PDO - Institutional
Engr. Melvin A. Makipagay.....	Director, PDO - Infrastructure
Engr. Mark Wendel Mancera.....	Member, BAC-TWG Asst. Planning Engineer, PDO
Ar. Aivan Benedict Q. Ella.....	Planning Architect, PDO
Francisco N. Beltran, PhD.....	Head, Project Monitoring Team
Engr. Marlon S. Caballes.....	Project Monitoring Engineer, Project Monitoring Team
Engr. Mark Kevin A. Makipagay.....	Project Monitoring Engineer, Project Monitoring Team
Mr. Gilberto N. Andaluz.....	Head, Inspection Team
Engr. Ronelito O. San Jose.....	Member, Inspection Team BAC-TWG/Engineering Team
Ms. Maritess O. Villa.....	Secretary, Inspection Team
Engr. Rizandy J. Arroyo.....	Member, Inspection Team

The following SLSU and other government officials are appreciated for their cooperation

Attorney Ramon A. Orfanel
Mayor - Catanauan, Quezon

Sangguniang Bayan of Catanauan, Quezon

Ruby R. Esteban
Regional Director, DBM IV-A

Nympha R. Manalastas
Asst. Regional Director, DBM IV-A

April M. Clor
OIC, Chief Budget and Management Specialist



COMPUTER LABORATORY BUILDING

SEPTEMBER 2020 - SEPTEMBER 2021

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ADMINISTRATION BUILDING

OCTOBER 2020 - NOVEMBER 2021

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